



Neuro Inclusive Learning Network

Use this checklist to assess and improve your organization's inclusion practices.

Strategy & Accountability	Reviewed	Action Required
Define clear inclusion and accessibility goals	<input type="checkbox"/>	Y / N
Assign roles responsible for advancing inclusion efforts	<input type="checkbox"/>	Y / N
Set expectations that all staff contribute to inclusion work	<input type="checkbox"/>	Y / N
Regularly measure and review progress on inclusion goals	<input type="checkbox"/>	Y / N
Integrate inclusion into organizational strategy and planning	<input type="checkbox"/>	Y / N
Tie inclusion efforts to leadership accountability or performance	<input type="checkbox"/>	Y / N
Ensure inclusive practices are applied across all departments	<input type="checkbox"/>	Y / N

Comments:

Organizational Communication	Reviewed	Action Required
Communicate the importance of inclusion consistently as a leader	<input type="checkbox"/>	Y / N
Encourage regular discussion of inclusion across departments	<input type="checkbox"/>	Y / N
Ensure staff at all levels understand inclusion priorities	<input type="checkbox"/>	Y / N

Comments:

Training & Capacity Building	Reviewed	Action Required
Provide all staff with baseline inclusion and accessibility training	<input type="checkbox"/>	Y / N
Offer ongoing learning opportunities	<input type="checkbox"/>	Y / N
Include disability inclusion, bias awareness, and practical strategies in training	<input type="checkbox"/>	Y / N
Ensure staff know how to access inclusion resources	<input type="checkbox"/>	Y / N
Comments:		
Policies & HR Practices	Reviewed	Action Required
Design hiring processes to be accessible and inclusive	<input type="checkbox"/>	Y / N
Use inclusive language in job descriptions	<input type="checkbox"/>	Y / N
Establish clear processes for requesting accommodations	<input type="checkbox"/>	Y / N
Ensure workplace policies support diverse needs	<input type="checkbox"/>	Y / N
Include inclusion and accessibility in onboarding	<input type="checkbox"/>	Y / N
Comments:		
Programs, Services & Guest Experience	Reviewed	Action Required
Include inclusion from the earliest stages of planning and design	<input type="checkbox"/>	Y / N
Design programs and services for a range of abilities and needs	<input type="checkbox"/>	Y / N
Include input from disabled and neurodivergent individuals	<input type="checkbox"/>	Y / N
Apply accessibility consistently across all offerings	<input type="checkbox"/>	Y / N
Create systems to identify and address barriers quickly	<input type="checkbox"/>	Y / N
Comments:		

Accessibility Infrastructure	Reviewed	Action Required
Ensure physical spaces are accessible to a wide range of users	<input type="checkbox"/>	Y / N
Provide quiet or sensory-friendly spaces	<input type="checkbox"/>	Y / N
Offer tools and materials that support diverse needs	<input type="checkbox"/>	Y / N
Regularly evaluate and maintain accessibility features	<input type="checkbox"/>	Y / N
Comments:		
Feedback & Continuous Improvement		
	Reviewed	Action Required
Create systems to collect feedback from staff and guests	<input type="checkbox"/>	Y / N
Regularly review and act on feedback	<input type="checkbox"/>	Y / N
Encourage staff to suggest improvements	<input type="checkbox"/>	Y / N
Continuously evaluate and update inclusion practices	<input type="checkbox"/>	Y / N
Comments:		